

2nd Partners' Meeting
Brussels, Belgium
3 - 4 of April 2014

Venue:
ITUH Building
Boulevard Roi Albert II, 5
1210 Bruxelles
First floor, Room E

Meeting Agenda

Participants (to be confirmed)

University Roma Tre, Italy:

1. Giuditta Alessandrini
2. Annalisa Biondo

Effebe Association, Italy:

3. Mario Spatafora
4. Ana Maria Cotovanu

Scienter CID, Spain:

5. Claudio Dondi
6. Petra Sulovska

EAPM, BE:

7. Filippo Abramo
8. Alisa Anonioni
9. Francesca Chialà

EUROCADRES, Belgium:

10. Ludo Vekemans
11. Michael Tottrup

CONFAPI, Italy:

12. Giuseppe Edoardo Solarino

PAIZ, Poland:

13. Rafał Wach

IFB, Portugal:

14. Ana Barros Graca

Day 1: Thursday, 3rd of April 2014

9.00 am Steering Committee Meeting

9.30 am Welcome address
Mr. Ludo Vekemans, EUROCADRES

Opening session
EACEA Project Officer

WP2 – Evaluation of the Kick Off meeting
Ms. Ana Barros Graca, IFB Portugal

WP1 - Project state of art and meeting objectives
Mr. Mario Spatafora, Effebe Association

**WP3 - Analysis on the methodologies and good practices of defining qualifications for SME (in relation to ECVET Recommendation):
*methodology and tools applied***
Mr. Claudio Dondi, Scierter CID

10.30 am Coffee Break

10.45 am National Reports:

1. **Belgium** - Mr. Ludo Vekemans, EUROCADRES
2. **Italy** - Ms. Ana Maria Cotovanu, Effebe Association
*with interventions from other Italian partners
3. **Poland** – Mr. Rafał Wach, PAIZ

1.00 pm Lunch Break

2.00 pm WP3 - European Synthesis Report
Mr. Claudio Dondi & Ms. Petra Sulovska, Scierter CID

WP6 – Definition of the HR Professional Qualification
Ms. Giuditta Alessandrini, University Roma Tre

3.45 pm Coffee Break

4.00 pm WP3 – Recommendations for the definition of the ‘EU Handbook for the LOs based Qualifications for SMEs’
Mr. Claudio Dondi, Scierter CID

WP4 - ‘EU Handbook for the LOs based Qualifications for SMEs’
Mr. Giuseppe Edoardo Solarino, CONFAPI

5.30 pm Closing Day 1

Day 2: Friday, 4th of April 2014

9.00 am **WP5 - Quality standards for the ECVET application to LOs based Qualifications for SME's**

Mr. Mario Spatafora & Ms. Ana Maria Cotovanu Effebe Association

WP7 - Dissemination of the Projects' results

Mr. Mario Spatafora, Effebe Association

10.45 am ***Coffee Break***

WP8 - Exploitation of results

Mr. Giuseppe Edoardo Solarino, CONFAPI

WP1 - Action Plan

Ms. Ana Maria Cotovanu, Effebe Association

Miscellaneous

1.00 pm **Closing Meeting**